1. CALL MEETING TO ORDER

Mayor Ferrell called the meeting to order at 6:32 p.m.

City officials in attendance: Mayor Jim Ferrell, Council President Susan Honda, Councilmember Lydia Assefa-Dawson, Councilmember Greg Baruso, Councilmember Hoang Tran, Councilmember Leandra Craft, Councilmember Martin Moore, and Councilmember Linda Kochmar.

City staff in attendance: City Attorney Ryan Call and City Clerk Stephanie Courtney.

2. PLEDGE OF ALLEGIANCE

Mayor Ferrell led the flag salute.

COUNCIL PRESIDENT HONDA MOVED TO AMEND THE AGENDA TO REMOVE ITEMS 6(A) AND 8(A) RELATED TO PARKING REQUIREMENTS FOR PUBLIC TRANSPORTATION FACILITIES AND DIRECT STAFF TO RETURN ON THE JANUARY 18, 2022 REGULAR COUNCIL MEETING; SECOND BY COUNCILMEMBER BARUSO. The motion passed unanimously as follows:

| Council President Honda | yes | Councilmember Craft | yes |
| Councilmember Assefa-Dawson | yes | Councilmember Moore | yes |
| Councilmember Baruso | yes | Councilmember Kochmar | yes |
| Councilmember Tran | yes |

COUNCIL PRESIDENT HONDA MOVED TO AMEND THE AGENDA TO ADD AN ITEM TO COUNCIL BUSINESS TO DISCUSS AND VOTE ON SENDING A VIDEO TO THE SOUND TRANSIT BOARD OF DIRECTORS; SECOND BY COUNCILMEMBER KOCHMAR. The motion passed unanimously as follows:

| Council President Honda | yes | Councilmember Craft | yes |
| Councilmember Assefa-Dawson | yes | Councilmember Moore | yes |
| Councilmember Baruso | yes | Councilmember Kochmar | yes |
| Councilmember Tran | yes |

3. PRESENTATIONS

a. Proclamation: Breast Cancer Awareness Month – October 2021
Councilmember Assefa-Dawson read and presented the proclamation to Cynthia Ricks-Maccotan with CHI Franciscan. Ms. Ricks-Maccotan thanked the Mayor and Council for acknowledging the importance of women’s health care and encouraged routine screenings and check-ups.

b. Recognition: Diana Noble Gulliford Retirement from FW Historical Society

Council President Honda read and presented a Certificate of Recognition which was followed with multiple members of Council thanking Diana Noble-Gulliford for her years keeping Federal Way’s history and her dedication to the city. Ms. Noble-Gulliford thanked the Council for their kind words and noted it has been a joy to serve this city and feels the Historical Society is in good hands.

c. Mayor’s Emerging Issues and Report

Update regarding Change in Investment Strategy
Finance Director Steve Groom provided information which was presented at the last Finance, Economic Development, Regional Affairs Council Committee meeting regarding adjusting the city’s investments and strategies for improved yields. He detailed the guiding principles of safety (to cover outstanding payments), liquidity, and yield from investments. Director Groom noted his intention to be transparent and accountable with the highly regulated investment strategy which will be budgeted and forecasted.

Council thanked Mr. Groom for the presentation and information and asked how other cities handle investments.

COVID-19 Report
Emergency Manager Ray Gross provided the latest information for Federal Way and King County regarding vaccination rates, hospitalizations and deaths. He noted at this point King County numbers are not on the rise.

Next Council Meeting
Mayor Ferrell noted the next regular City Council meeting will take place Wednesday, November 3 due to General Election on November 2, 2021. Per Council Rules of Procedure the meeting is rescheduled to the next business day.

Upcoming Events
Mayor Ferrell encouraged the public to attend the MSC Helps Luncheon on Thursday, October 21 at the Performing Arts and Event Center. He is looking forward to it and for more information or tickets, please contact MSC directly.

d. Council Committee Reports

Parks/Recreation/Human Services/Public Safety Committee (PRHSPS): Chair Kochmar noted the next meeting will be rescheduled due to multiple Councilmembers attending an out of town conference.

Land Use/Transportation Committee (LUTC): Chair Baruso reported the next meeting will be November 1, 2021 at 5:00 p.m.; he also reported on the items discussed at the last committee meeting which are on the Council agenda for this meeting.

Finance, Economic Development, Regional Affairs Committee (FEDRAC): Chair
Tran reported the next meeting would be Tuesday, October 26 at 5:00 p.m. via Zoom.

**Lodging Tax Advisory Committee (LTAC):** Chair Assefa-Dawson reported the next meeting will be November 10 at 10:00 a.m. via Zoom.

**Regional Committees Report (PIC):** Councilmember Moore deferred to Councilmember Assefa-Dawson for a report. She reported on items discussed at the last meeting and noted Sound Cities is currently seeking nominations for regional boards and committees.

**Council President Report:** Council President Honda also spoke regarding Sound Cities Association seeking applications for appointments to regional boards and committees; she asked Council to respond to her if there is interest in a specific board. She also provided information on the Seattle-King County Board of Health meeting which is currently discussing the bicycle helmet law; she encouraged the public to attend and provide input.

4. **PUBLIC COMMENT**

City Clerk Stephanie Courtney read the public comment rules into the record.

**Lorie Lucky** shared her support for Health Through Housing. Ms. Lucky also shared personal accounts of what she feels to be police injustice experienced by her African American son.

**David Harrison,** Interim Executive Director of FUSION, spoke on behalf of FUSION to express their support for Council Bill #811 and the need for transitional housing in the community.

**Elisa Clark** provided a personal account of her experience being homeless and with transitional housing. Ms. Clark shared her gratitude for the FUSION program and the ways that it helped improve her life.

**Bob Drake** expressed concerns about low barrier housing. He also asked that council grant the police department the resources they have requested.

Mayor Ferrell reported on a meeting held yesterday (October 18, 2021) at Auburn City Hall with many State Legislators and the South King County Mayors and Representatives including Auburn, Kent and Renton to discuss serious concerns with drug laws, pursuit laws and mental health issues. He feels there was honest dialog in sharing concerns of what is happening and these conversations will be ongoing and incorporated into the Annual Legislative Agenda.

**Carol Fraley** shared concerns that Council Bill #811 does not protect the community and also voiced an interested in having in-person meetings again.

**Susan Andrews-Salmond** objected to the hiring of additional police officers. She feels the reasons behind the proposal are inadequate and that the money should be directed to mental health services instead.

**Sheley Anderson** asked Council to invest in community services and not in additional police officers. Ms. Anderson also asked for de-escalation training for existing officers.

**Lyn Idahosa** was glad to see child care and ARPA funding on the agenda after several weeks of
discussing this topic during public comment. Ms. Idahosa would like to see the City partner with Childcare Resource Center.

Ken Blevens addressed concerns he has about City elected officials not listening to the voters.

Jack Walsh spoke regarding Council Bill #811 stating his opinion that it is too soon to decide.

Jacquelyn Copley spoke in favor of adding additional police officers. She also feels more restrictions and licensing should be required for the supportive housing.

Cynthia Ricks-Maccotan shared appreciation for the Council taking a proactive stance to help the homeless with the creation of Council Bill #811.

Tirzah Idahosa spoke against hiring more police officers. She also shared about a television series ("Dopesick") that shares the beginning of the opioid crisis we are now experiencing. She feels watching this series would help people have more compassion and support for Council Bill #811.

Heather Froy shared her support for hiring additional police officers stating the need for policing will increase with supportive housing increases in the City.

Email from Carrie BeSerra read by the City Clerk asking Council to find other solutions to address drug addiction and supporting the hiring more police officers.

Email from Dan Wise on behalf of Catholic Community Services read by the City Clerk supporting Council Bill #811.

Email from Susan Strong read by the City Clerk sharing accounts of the lack of safety around the City. Ms. Strong urged council not to support HB 1220.

Email from Susan Dissmore read by the City Clerk saying that she believes a decision such as HB1220/ CB #811 should be left up to the citizens to decide.

Email from Nancy Justice read by the City Clerk sharing accounts of crime she has witnessed around Federal Way.

Email from Jim Ross read by the City Clerk sharing about San Francisco's approach to homelessness and drug use.

Email from Katherine Festa read by the City Clerk giving background about the Health Through Housing initiative.

Email from Lynne Moore & Richard Benson read by the City Clerk opposing the addition of police officers and instead would prefer to see more community services available.

5. CONSENT AGENDA
   a. Minutes: October 5, 2021 Special and Regular Meeting Minutes
   b. Resolution: Mirror Lake Highland Plat Alteration/APPROVED RESO #21-815
   c. South King Housing and Homelessness Partners (SKHHP) 2022 Work Plan and Budget
   d. Portable Toilet Service Contract Amendment
e. Tree Services Contract Amendment
f. Lease Temporary Work Trailers for Parks Maintenance Staff Displaced due to COVID-19
g. Edward Byrne Memorial Justice Assistance Grant (Jag) Program FY2021

COUNCIL PRESIDENT HONDA MOVED APPROVAL OF ITEMS A THROUGH G ON THE CONSENT AGENDA; SECOND BY COUNCILMEMBER BARUSO. The motion passed unanimously as follows:

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6. PUBLIC HEARING

a. Ordinance: Council Bill #812/Amending Title 19 of the FWRC regarding Public Transportation Facilities - No action taken.

Clerk’s Note: This item was pulled at the beginning of the meeting and postponed to the January 18, 2022 City Council meeting.

7. COUNCIL BUSINESS

a. Police Department Proposing Additional Personnel and Resources

Chief of Police Andy Hwang and Finance Director Steve Groom presented information which has been presented previously: to the City Council as informational on September 21 and Council Committee on October 12. Chief Hwang presented crime statistics including gun violence and changes in public safety in Washington State. He also reviewed the historical staff of the department and his recommendation to increase staffing both with sworn officers and department personnel as well as additional vehicles.

Chief Hwang believes the changes in the public environment compels the department to commit more resources. He is requesting the City Council provide the Police Department with additional staffing and resources which will impact the rise in crime and gun violence. These changes will send a strong message to the community that safety is a priority and criminal conduct will not be tolerated.

The request includes 13 new police officer positions to reach a ratio of 1.49 officers per 1,000 residents; 13 police vehicles added to the fleet to accommodate each new position; two (2) new record specialist positions for a total of 12; 15 additional police vehicles; and hiring bonuses for entry-level and lateral hires. He provided the estimated costs of salary & benefits for 13 police officers ($1,275,378 per year); salary & benefits for two (2) records specialists ($126,386 per year); equipment/uniforms/registration costs ($183,000 one-time cost); hiring bonuses ($98,000 one-time); 28 equipped patrol vehicles ($2,072,000 initial cost); and yearly replacement cost of added vehicles ($259,000 per year).

Finance Director Groom spoke to the options for funding the request. He noted the formal budget process allocates the city resources to the top priorities and that intermediate course correction obligations must also consider future budget consequences. He reported current year savings including jail costs and existing vacancies, which will decline as open positions
are filled. Sales Tax revenue was cautiously forecasted due to COVID factors and has been favorably projected.

Director Groom noted that in addition to the one-time costs, adding vehicles and staff will increase the annual reserve funding and increases the annual budget commitment to an approximated increase of $1,660,764 per year. He provided an option to partially fund the request using ARPA funds and an option without use of ARPA funds.

Mr. Groom noted the Mayor's recommendation is Option 1 to approve the increase in police department staffing, hiring bonus and new vehicle purchases committing ARPA Revenue for the vehicle purchases and funding the remainder from current-year savings. He acknowledged the study session presentations and the need for an ARPA Master Plan Update once final federal guidelines are received.

Councilmembers thanked Chief Hwang and Director Groom for their joint presentation and asked various clarifying questions including confirming if the purchase of police vehicles are an allowable use of ARPA funds and to clarify these costs will fall to the general fund in 2024.

COUNCILMEMBER TRAN MOVED APPROVAL OF THE PROPOSAL WITH OPTION 1 AS OUTLINED; SECOND BY COUNCILMEMBER MOORE.

Council discussion continued. Questions were raised regarding the eligibility of future COPS grants, upcoming police retirements and vacancies, and if Sound Transit will supply security officers for the Light Rail station.

Council also raised concerns about increasing the Police Department yet not adding additional positions to address social concerns such as a homeless liaison or imbedded social worker positions.

Chief Hwang addressed the current procedures and policies with partner agencies; Mayor Ferrell clarified this recommendation is for an increase in police officers and the records staff increase is a “force multiplier” to ensure reports and paperwork are handled timely.

The motion passed unanimously as follows:

| Council President Honda | yes | Councilmember Craft | yes |
| Councilmember Assefa-Dawson | yes | Councilmember Moore | yes |
| Councilmember Baruso | yes | Councilmember Kochmar | yes |
| Councilmember Tran | yes |

Mayor Ferrell noted the Council would be taking a brief recess. Councilmember Kochmar asked to move Second Reading on Council Bill #811 to be the next item after the break. Mayor Ferrell accepted her motion as follows:

COUNCILMEMBER KOCHMAR TO MOVED TO TAKE ITEM 8D/SECOND READING ON COUNCIL BILL #811 AS THE NEXT ITEM AFTER THE BREAK; COUNCILMEMBER ASSEFA-DAWSON SECOND. The motion passed unanimously as follows:

| Council President Honda | yes | Councilmember Craft | yes |
| Councilmember Assefa-Dawson | yes | Councilmember Moore | yes |
| Councilmember Baruso | yes | Councilmember Kochmar | yes |
| Councilmember Tran | yes |
At 9:32 Mayor Ferrell announced a brief recess. The meeting was reconvened at 9:41 p.m.

COUNCIL PRESIDENT HONDA MOVED TO EXTEND THE MEETING PAST 10:00 PM; COUNCILMEMBER BARUSO SECOND. UNANIMOUS. The motion passed unanimously as follows:

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COUNCILMEMBER KOCMAR MOVED TO ADD PUBLIC COMMENT TO SECOND READING OF COUNCIL BILL 811; COUNCILMEMBER ASSEFA-DAWSON SECOND. The motion passed unanimously as follows:

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Second Reading (item moved up in the agenda)

a. Council Bill #811/Ordinance: Proposed Code Amendments for Permanent Supportive Housing and Emergency Housing and Shelter/APPROVED ORD #21-921


Community Development Director Brian Davis provided response based on Council direction at the first reading of the proposed ordinance. He noted this version of the ordinance includes increased separation requirements to 1 1/3 miles (7,040 feet); there will be a review of this ordinance in April 2022; a licensing scheme for this use will be forwarded to Council in a separate ordinance; and the permitting process will remain a Process III and not a Process IV which would be determined by the Hearing Examiner after a public meeting.

Council thanked Mr. Davis for the updated information and asked additional questions regarding occupancy limits and if other cities are making other accommodations or hurdles for these facilities. Mr. Davis responded to each question and clarified if the city is unable to pass basic regulations and restrictions, the city would be vulnerable to any application submitted which would not be processed with the requirements of a Process III as suggested.

Per earlier Council action, public comment was added for this item.

Public comment:

Jacquelyn Copley expressed concerns about the future ramifications of the Health Through Housing initiative.
Ken Blevens questioned if Council has the ability to deny rezoning to allow for supportive housing and also wondered why City leadership does not challenging legislature more on this matter.

Jack Walsh said that he would like to see a pause in passing this ordinance until we have a licensing process in place.

Bob Drake expressed that he supports housing for families in need, but not low barrier housing.

David VanVleet gave a history on this ordinance and the steps that have led to the purchase of the Extended Stay Hotel.

Cynthia Ricks-Maccotan spoke in favor of Council Bill# 811. She stated how her own experience with homelessness has shaped her compassion for homelessness.

Alison Fine expressed her support for Council’s decision; supportive housing will give some the opportunity to get clean and make better life choices.

Anna Pegal, a school bus driver in Federal Way, shared her personal experiences with drug addiction and homelessness and also her emotions around having to witness drug addiction around the City and the impact it has on the kids she drives.

Councilmembers thanked everyone for their comments and passion on this issue and clarified not all Permanent Supportive Housing (PSH) will be the King County Housing First Model which utilizes former hotels. Council also requested to have input on the licensing requirements.

City Clerk Stephanie Courtney read the ordinance title into the record.

**COUNCILMEMBER BARUSO MOVED APPROVAL OF THE PROPOSED ORDINANCE; SECOND BY COUNCILMEMBER TRAN.** The motion passed unanimously as follows:

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Due to the length of the meeting, the Mayor asked if Council would like to act to table items 7b, 8b and 8c to the next City Council Regular Meeting.

**COUNCIL PRESIDENT HONDA MOVED TO TABLE ITEMS 7B, 8B, AND 8C TO THE NEXT REGULAR MEETING ON NOVEMBER 3, 2021; COUNCILMEMBER KOCHMAR SECOND.**

Mayor Ferrell clarified the remaining items which need action on the agenda are 7c, 7d, and 7e.

The motion passed unanimously as follows:

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b. 2019 Salary Survey Implementation **tabled to November 3, 2021 meeting**

c. Draft Housing Action Plan
Associate Planner Chaney Skadsen provided information on the Draft Housing Action Plan which was presented at the Land Use/Transportation Committee on July 12; City Council on July 20; Open House on September 16; and LUTC Draft HAP and Community Open House on October 4, 2021.

Ms. Skadsen provided feedback from the in-person Open House which was held socially distanced at the Performing Arts and Event Center which included conversations regarding accessory dwelling units; the need for homeownership opportunities, transit-oriented development and downtown concerns, school impact fee calculations, and affordable housing.

She noted the comments provided at the Open House were consistent with the input previously given by the Advisory Committee, two virtual Open Houses, and individual comments submitted over the course of the project. As a result, there were no changes proposed to the Housing Action Plan as presented to the Council last July. The Mayor recommends approval of the Draft Housing Action Plan.

The Mayor and Council thanked Ms. Skadsen for her work on this and her presentation.

COUNCILMEMBER BARUSO MOVED APPROVAL OF THE PROPOSED HOUSING ACTION PLAN; SECOND BY COUNCILMEMBER CRAFT. The motion passed unanimously as follows:

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d. Award of Repairs – Steel Lake Maintenance Facility

Deputy Public Works Director Desiree Winkler provided information on damage caused by a vehicle crashing into the maintenance facility on June 17, 2021. Temporary repairs were made by staff. A structural engineer evaluated and designed the repairs. After zero bids were received initially, the city used the MRSC roster for a RFB and one bid was received.

Ms. Winkler provided the budget and estimate of repairs noting recovery from at-fault party will also be pursued. The Mayor’s recommendation is to accept the bid and have the repairs completed.

COUNCILMEMBER BARUSO MOVED TO AWARD THE STEEL LAKE MAINTENANCE BUILDING REPAIR CONTRACT TO CFC CONSTRUCTION, LLC, THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, IN THE AMOUNT OF $23,812.43, WITH A 10% CONTINGENCY OF $2,381.24 FOR A TOTAL OF $26,193.67, AND AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT; SECOND BY COUNCILMEMBER ASSEFA-DAWSON. The motion passed unanimously as follows:

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e. Added item: Discussion and Vote on Video Letter to Sound Transit Board of Directors

Council President Honda noted the last in-person Council retreat was held in 2019 and one of the Council goals was to advocate against locating the Sound Transit Operations and
Maintenance Facility South (OMF-South) in the city. To that end, many Councilmembers, the Mayor and citizens have attended Sound Transit Board Meetings, written letters and emails, and participated in open houses to voice their opposition.

She noted Sound Transit will be meeting in the next month or so to narrow the three proposed sites down to one preferred alternative. Council President Honda suggested sending a drone video of the areas which could be impacted by large facility be sent to the Sound Transit Board so they are visually aware of the area and what the impacts would be to the community.

COUNCIL PRESIDENT HONDA MOVED TO SEND A VIDEO TO THE SOUND TRANSIT BOARD; COUNCILMEMBER KOCHMAR SECOND.

Council discussed the suggestion and if a full Council letter should be sent with the video. It was noted a letter would need to be presented at Council for action to be taken, therefore no joint letter would accompany the video.

Councilmember Moore is in favor of sending a video, however he would prefer to have a professional video created.

The motion passed 6-1 as follows:

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8. ORDINANCES
First Reading
b. Council Bill #812/Ordinance: Amending Title 19 of the FWRC regarding Public Transportation Facilities **tabled to January 18, 2022 meeting**
   AN ORDINANCE OF THE CITY OF FEDERAL WAY, WASHINGTON, RELATING TO PUBLIC TRANSPORTATION FACILITIES; AMENDING FWRC 19.05.120 AND 19.105.020; AND ADDING NEW SECTIONS TO CHAPTERS 19.225 AND 19.240 FWRC. (AMENDING ORDINANCE NOS. 17-834, 15-804, 09-930, 09-610, 09-593, AND 97-295)

c. Council Bill #813/Ordinance: Adopting 2021 King County Surface Water Design Manual (KCSWDM) **tabled to November 3, 2021 meeting**
   AN ORDINANCE OF THE CITY OF FEDERAL WAY, WASHINGTON, RELATING TO NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PHASE II PERMIT REQUIREMENTS; AMENDING FWRC 16.20.010 AND 16.25.010 (AMENDING ORDINANCE NOS. 99-352, 09-630, 16-828).

d. Council Bill #814/Ordinance: Revising FWRC 6.35.030 relating to Pedestrian Interference **tabled to November 3, 2021 meeting**

Second Reading

Clerk’s Note: This item was approved earlier in the agenda.
e. Council Bill #811/Ordinance: Proposed Code Amendments for Permanent Supportive Housing and Emergency Housing and Shelter/Approved Ord #21-921

9. COUNCIL REPORTS

Councilmember Kochmar noted the next Park Committee will be rescheduled due to multiple Councilmembers being out of town at a conference. She inquired on a letter received from Pierce County Councilmember Hans Zeiger requesting assistance with an issue bordering city property.

Councilmember Moore had no report.

Councilmember Craft reported the Federal Way Farmers Market will be wrapping up in a few weeks and encouraged the community to attend.

Councilmember Tran reported the local DSHS office on South 348th Street will be open in mid-November by appointment.

Councilmember Baruso thanked everyone for the public comment, and thanked the staff and Mayor.

Councilmember Assefa-Dawson also thanked the Mayor and staff and provided no further report.

Council President Honda thanked the public for the comments tonight, noting a lot of cities do not offer as many opportunities for the public to comment as Federal Way. She would like to see the Council return to in-person meeting soon as the COVID numbers are on the decline.

10. ADJOURNMENT

There being nothing further on the agenda; the regular meeting was adjourned at 11:20 p.m.

Attest:

Stephanie Courtney
City Clerk

Approved by Council: 11/03/2021

Federal Way City Council Regular Minutes
October 19, 2021